

## MEMORANDUM OF UNDERSTANDING

### BETWEEN

#### WASHINGTON UNIFIED SCHOOL DISTRICT AND WEST SACRAMENTO TEACHERS ASSOCIATION REGARDING THE MIDDLE SCHOOL MODIFIED BLOCK SCHEDULE PILOT PROGRAM AT ELKHORN VILLAGE AND WESTFIELD VILLAGE FOR THE 2022-2023 SCHOOL YEAR.

This MEMORANDUM OF UNDERSTANDING (MOU) is entered into between the Washington Unified School District (WUSD of District) and the West Sacramento Teachers' Association (WSTA; collectively "the Parties") effective July 1, 2022. This MOU sets forth terms regarding the Middle School Modified Block Schedule Pilot Program at Elkhorn and Westfield.

The current traditional 6-8 schedule as outlined in the CBA sections 14.8.6. and 14.8.7 do not allow equitable access to support classes and enrichment for all students.

Elkhorn Village Elementary and Westfield Village propose an 8-period A/B Schedule, where all students, regardless of academic needs (English Language Learners, Students on an IEP, Dual Immersion, and those in need of Social Emotional Learning) have greater access to elective and support classes. Access to expanded courses would include academic support and exposure to enrichment electives offered at River City High School helping with vertical articulation.

For the pilot schools the Parties agree to the following:

### **1. Professional Development, Collaboration, and Preparation/Planning**

During the Summer of 2022, by August 6, 2022, the Parties agree as follows:

- 1.1 Bargaining unit members shall be paid at the PD rate to attend 2 days of District provided two days for professional development in the following topics:
  - Planning for extended class periods;
  - Student engagement;
  - Differentiation;
  - Social Emotional Learning classroom activities;
- 1.2 Teachers may timesheet up to 15 hours at the PD rate for self-guided professional development opportunities in lieu of district provided professional development upon site administrator approval. Agendas or links to the event shall be submitted to their site administrator at least 3 days prior to the meeting.
- 1.3 Teachers will be provided up to 15 hours to develop and implement curriculum lessons incorporating the topics above. Lesson plans would be made available for review and sharing with site administration and colleagues and shall not be evaluative.

During the 2022-2023 school year:

- 1.4 Bargaining unit members shall receive up to two (2) days of release time to visit and learn from high school teachers who volunteer to participate. Visits will include opportunities to observe block schedule classes.
- 1.5 Participating bargaining unit members, at the middle school and high school, shall be paid for up to five (5) hours for the school year, to meet after the duty day to collaborate. This time shall be outside of all required meetings such as PLT meetings and staff meetings. Agendas shall be submitted to their site administrator at least 3 days prior to the meeting. District provided sign-in sheets and notes will be submitted after the meetings have occurred.
- 1.6 Up to 15 hours to continue to develop and modify lessons/curriculum for Core and Elective Coursework.
- 1.7 Pay for professional development, curriculum development and after hours collaboration shall be at the PD rate. Teachers will submit timesheets to receive compensation.

## **2. Homeroom**

- 2.1 The purpose of Homeroom is to develop relationships and a sense of community amongst the students and staff. Examples may include but are not limited to: Student Advocacy and check-ins, SEL Supports, Team Building Activities, Sharing School Wide Information, Academic Support, or PBIS supports.
- 2.2 The manner in which a bargaining unit member strives to achieve the purpose of Homeroom shall be at their discretion and will not be subject to the evaluation process, unless mutually agreed upon by the evaluator and bargaining unit member.
- 2.3 Homeroom shall not exceed 15 minutes daily.
- 2.4 Every effort will be made for Class sizes for Homeroom to not exceed twenty four (24) students.

## **3. Work Hours**

- 3.1 Full time teachers assigned to a modified block schedule shall teach up to three (3) periods per day. Each period shall be no more than seventy-eight (78)-minutes in length. The instructional day shall begin with fifteen (15) minutes of homeroom on regular days, and five (5) minutes of homeroom on minimum days. Passing time between periods shall be no less than four (4) minutes on regular days, and no less than three (3) minutes on minimum days. However, no additional duty shall be required of unit members because of any increase in passing time.
- 3.2 It is the intent that bargaining unit members teaching on a 8 period A/B modified block schedule shall not be required to teach classes that require the planning for more than

four (4) different preparation periods over the course of two days (2) (A/B). Exceptions will be by mutual consent.

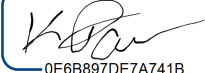
3.2.1 If a teacher is assigned more than four (4) preparation periods over the course of two days (2) they will be excused from adjunct duties. Exceptions will be by mutual consent.

#### 4. New Hires and Assignment/Transfer

- 4.1 Any newly hired bargaining unit members, or current employees who will be transferred to these sites, shall be given a copy of this MOU. No unit member shall be involuntarily reassigned or involuntarily transferred to these sites for the duration of this agreement.
- 4.2 Bargaining unit members assigned to the site in the 2022-23 school year shall be given a copy of this MOU and first right to transfer or reassignment should they not agree to the provisions of this agreement. Notification of transfer requests or reassignment shall be submitted to the Assistant Superintendent of Human Resources or designee by July 15, 2022. Transfers requests will be honored based upon available vacancies.
- 4.3 All components of the current CBA between the Association and District not modified by the terms of this MOU shall remain in full effect. The Parties acknowledge that this MOU expires on June 30, 2023 unless extended in writing by both parties. The Parties further acknowledge that upon expiration, this MOU establishes no past practice or precedent between the District and WSTA.

WASHINGTON UNIFIED SCHOOL DISTRICT

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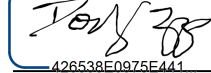
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Kamaljit Pannu  
Assistant Superintendent of Human Resources

Date: 7/16/2022

WEST SACRAMENTO TEACHERS

ASSOCIATION



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Doug Knepp  
WSTA President

Date: 7/16/2022